



Creating outstanding schools which transform learning, lives and communities



Education
Partnership
Trust

An introduction to our Multi-Academy Trust



Welcome to the Education Partnership Trust

“We work together to support and encourage the school, share our thoughts and make the right decisions for our young people.”

Ian Kendrick
Chair of Governors
Pleckgate High School



Thank you for your interest in the Education Partnership Trust. The EPT is a multi-academy trust where Headteachers are given autonomy to lead and manage their school within the vision and values of the trust, supported by a professional governing body. We share your expectation that pupils are at the centre of all decision making.

We do not provide a ‘one size fits all’ model, but recognise that schools are at different stages in their cycle of improvement and each school has their own strengths and areas for development.

Our highly qualified and approachable central team are dedicated to securing the long term success of your school by providing access to information and guidance on all aspects of school support, including school improvement, Ofsted compliance and preparation, health & safety, HR, finance and governance. This enables school leaders to focus on the core business of teaching and learning.

We constantly seek to drive down costs to schools and deliver best value through central purchasing so that schools can benefit from the economies of scale that being part of a MAT can bring.

Sharon Roscoe
Chief Executive

Our Vision

To create outstanding schools which transform learning, lives and communities

Our Values

High Expectations

We have the highest expectations of all; ourselves, our pupils, our staff and our school community.

Partnership

We will work collaboratively with partners to achieve the best possible outcomes for our pupils.

Passionate

We are passionate about education and learning as a vehicle to life opportunities and we are committed to our pursuit of excellence in all we do.

Innovative

We relentlessly pursue new ideas that drive best practice, increase our effectiveness and improve outcomes.

School Improvement

Through our bespoke approach, our schools benefit from support and services that are tailored to their individual needs, enabling the schools to focus on the teaching and learning of pupils.

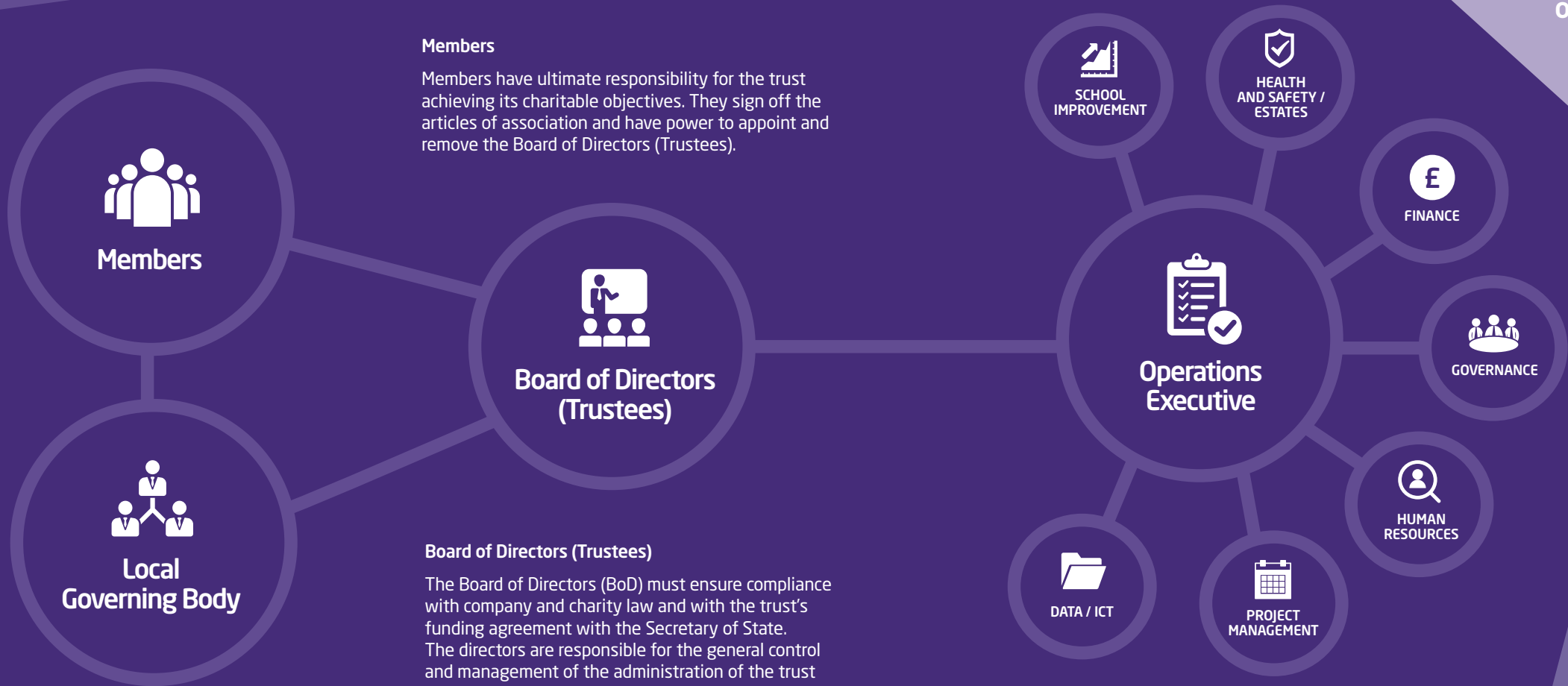
- Ofsted preparation, support during and post inspection
- Quality Assurance Framework including an annual Ofsted health check and support and challenge visits as appropriate
- Quality Assurance of Self Evaluation Form (SEF) and School Improvement Plan (SIP)
- Primary & Secondary - Specialist Support SLE & NLE
- Training, coaching and mentoring
- Leadership, management and governance
- Assessment, tracking and use of data
- Access to central CPD and training
- Teaching and learning network group
- School to school support
- Pupil Premium review
- Performance management support
- Website compliance

“For schools contemplating entering into a MAT partnership, I recommend to choose the EPT. An organisation that strives to drive improvement for the pupils and staff across their schools.”

David Clark
School Business Manager
Pleckgate High School



Our Structure



Members
Members have ultimate responsibility for the trust achieving its charitable objectives. They sign off the articles of association and have power to appoint and remove the Board of Directors (Trustees).

Board of Directors (Trustees)
The Board of Directors (BoD) must ensure compliance with company and charity law and with the trust’s funding agreement with the Secretary of State. The directors are responsible for the general control and management of the administration of the trust in accordance with the provisions set out in the memorandum and articles of association. The board is accountable for the performance of all academies within the trust and as such must:

- 1 Ensure clarity of vision, ethos and strategic direction
- 2 Hold the executive to account for the educational performance of the schools and their pupils, and the performance management of staff
- 3 Oversee the financial performance of the trust and make sure its money is well spent

A full list of Directors is published on the EPT website www.ept-uk.com

Local Governing Body (LGB)
The board will establish, for each academy, a Local Governing Body (LGB), whose governance role is to oversee the running of the academy on behalf of the trust. The trust will determine the level of delegation and membership of the LGB. The LGB has a key role in the overall system for school accountability and raising standards; ensuring that resources are used effectively to provide every child with the best possible education.

Operations Executive
The Operations Executive is the operational arm of the Trust. This team supports all the schools with their operational functions, including; School Improvement, Finance, HR, Health & Safety, Estates, Data Protection, ICT, Marketing & Communication, Public Relations and Project Management.

“I have always enjoyed working with children and young people and hope to influence their lives for the better. I enjoy being a governor because it gives me a better understanding of how a school is run and the reasons for decisions.”

Gerard Keane
Chair of Governors
The Heights & Eden School



Collaboration

We believe passionately in the power of collaborative working and actively promote school to school support. Our network groups include School Business Managers, Teaching & Learning, SENCO’s, Health & Safety, Training & Development, Policy Development and Voice.

Our Services

A strength of a Multi Academy Trust is the ability to offer so much more.
Examples of our tailored support and specialisms include:

HR

- A dedicated, responsive & professional CIPD qualified HR Team
- Consultancy, Advice & Support
- Recruitment Administration (inc. Vacancy Filler Software)
- Training & Development in HR Policies & Procedures
- Absence Management Software & Monitoring System (SAM)
- Health, Wellbeing & Engagement Staff Survey (Smith + Henderson) Yearly
- HR Policies Design and Implementation (Statutory & Non-Statutory)
- Union Negotiations (Recognition Agreement) and Policy Development Meetings (Termly)
- TUPE Process
- Employment Contracts and Offer Letters
- Freedom of Information Requests
- Redundancy, Redeployment & Restructure Support and Guidance to Headteachers / School Business Managers

Finance and compliance

- Financial advice, guidance and support to Governors, Headteachers and School Business Managers
- Budget review, follow up and consolidation
- Monthly management accounts review, follow up and consolidation
- DFE/EFA financial returns
- VAT Returns
- Other HMRC matters
- Preparation for year-end external audit
- Preparation of Annual Report and Accounts
- Bank services and mandates
- Provision of software licences and ongoing training and support on Corero financial system
- Accounting requirements around Capital Assets and EFA Capital Grants
- Review and monitoring of internal controls
- Internal Audit Service
- Risk Management Register
- An ongoing programme of procurement services to realise economies of scale across the Trust, with a view to achieving value for money
- Arrangement of adequate insurance cover across the Trust
- Data Protection/GDPR

Payroll

- Payroll Services/Management (Strictly Education)
- TPS & LGPS Pension Administration, EOYC and Annual Returns
- Salary Statements & Pension Banding Statements (LGPS)

Governance

- Governance Framework and Scheme of Delegation
- Policy Framework, Development and Review
- Self-evaluation and Review
- Recruitment of Governors
- Training & Development of Governors
- Clerk to Local Governing Bodies and Committees
- Governance section of Academy website

Legal

- Employment Law Advisory Service (Forbes)

Operations

- Website compliance review
- Use of training facilities and meeting rooms
- Health & Safety overview
- Legal Services for Conversion
- Statutory Consultation Processes

All employees have access to Simply Health Cash Back Plan, Childcare Vouchers and both teachers' and local government pension schemes.



“I have worked for the trust for what is now approaching twelve months, I have found it to be a fantastic company to work for. I feel 100% supported in everything that I am doing in my role.”

Holly Clark
Acting Headteacher
Coal Clough Academy



Our Academies

We believe it is important that our academies retain and promote their own individual identity within the overall vision of the Trust.



The Heights is an alternative provision free school for young people at risk of not reaching their potential. Working in close partnership with our local schools, the local authority, external agencies and parents and carers, we deliver highly personalised learning programmes to develop academic achievement, vocational skills and personal and social development.



Eden School provides young people aged eight to sixteen with access to an environment that is tailored to meet all their identified needs offers a change from mainstream education, challenges their expectations and finds ways to inspire success in preparation for working life.



Coal Clough Academy is an eleven to sixteen Alternative Provision for young people, many of whom have found it difficult to be successful in a mainstream school.



Pleckgate High School is a large secondary school, comprising 1,100 students and 170 staff with state of the art facilities that benefit both the school and local community. Everyone is committed to providing the best educational experiences and opportunities for our students.



The Heights Burnley, an Alternative Provision Free School for pupils aged from five to sixteen, has been approved for development by The Secretary of State. The school will deliver outstanding education enabling pupils to develop confidence, resilience and employability; so they can progress into education, employment and training.

Our People

Whether working within our central team, or directly within our academies, the people who work within the EPT play an integral role in delivering our vision.



Since joining the EPT, Pleckgate High School has become part of a dynamic, forward-thinking multi academy trust.

As a School Business Manager the conversion to academy status was daunting but with the help and support of the professionals at the EPT the transition was smooth.

Since then I have benefitted from a greater understanding of school finance through working in partnership with the EPT's Chief Finance Officer and have received extensive personnel and legal support through the EPT's HR legal professionals.

Beyond the benefits for my own practice and knowledge, the school, now guided by EPT appointment and new Headteacher Mark Cocker, has gone from strength to strength. The highlights being an improvement in progress in each of the last two years which now places Pleckgate in the top 18% of schools nationally.

I recommend other schools contemplating entering into a MAT partnership to choose the EPT. An organisation that strives to drive improvement for the pupils and staff across their schools.

David Clark
School Business Manager
Pleckgate High School

I have worked for the trust for what is now approaching twelve months, I have found the trust to be a fantastic company to work for and feel 100% supported in everything that I am doing in my role.

The room for progression is evident daily and I feel that my manager supports me on career progression, guiding and modelling how I can further improve my skill set. I am looking forward to the collaborative work involved in my Deputy role, where we can work across the MAT developing, coaching and mentoring staff.

From the moment I joined the EPT I have felt empowered to thrive in a role that suits my skills, I thoroughly enjoy coming to work every day and feel passionate about developing the staff, students and myself in the process of education.

Holly Clark
Acting Headteacher
Coal Clough Academy



The staff at Eden School have been incredibly supportive and I have enjoyed the smoothest transition into my new role. Meeting the students has also been very rewarding as I have got to develop positive working relationships with them.

Every day is different and the curriculum here offers many different learning opportunities for students. Discovering the outdoors, team building skills, sports and creative tasks. This all contributes to their development and it's a fantastic thing to be part of.

I have been able to support students on an individual and group basis, assist with outdoor education, team teach and teach some of my own subject specific material which is usually unheard of for a new HLTA.

I am thankful for the opportunities I have been given so far and look forward to the plans to develop the school further. It's a great place to work.

Teresa Dabbar
Higher Level Teaching Assistant
Eden School

First Class Facilities

At the Education Partnership Trust we offer access to a wide range of first class facilities. Our rooms are ideal for off-site group work, training, interviews, or larger conferences with a room available for 80 delegates. Our facilities are based in an excellent location with easy access to motorway networks (M65, M6 and M61). Sat Nav BB1 8QA, with car parking to the side of the building

All rooms have free Wi-Fi access and have state of the art 65" Samsung touch screen technology to accommodate your event. We can organise refreshments and a variety of buffet and hot food options if required or you are more than welcome to organise your own caterers.

Venue Features

- Great location
- 3 rooms available for hire with kitchen and break-out facilities
- Room capacities up to 80 delegates
- Versatile room layouts
- Fully accessible
- Room controlled air-conditioning
- Variety of catering options
- Free Wi-Fi
- Hourly, half day or full day rates
- Discounts for education establishments

Training Room

80 delegates for theatre style, or 40 delegates for cabaret style

- 65" Interactive Samsung touchscreen
- free Wi-Fi
- flip chart
- break-out area
- kitchen facilities

Board Room

16 delegates

- 65" Interactive Samsung touchscreen
- free Wi-Fi
- flip chart
- break-out area
- kitchen facilities

Meeting Room

10 delegates

- free Wi-Fi
- flip chart
- break-out area
- kitchen facilities



For more information on the facilities for hire at the Education Partnership Trust, or to make a booking please call **01254 790026** or email **contact@ept-uk.com**

Contact

Are you considering becoming an academy but still unsure of the process and what is involved?

If so, please contact us by either registering your interest on our website or by contacting us directly by email or telephone. We would be delighted to meet with you on an informal basis to discuss both our organisation and the wide range of benefits available to your school.

Call 01254 790026
Email contact@ept-uk.com
Visit Education Partnership Trust,
Pleckgate Road, Blackburn
Lancashire, BB1 8QA
Online ept-uk.com



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The EPT is a not-for-profit Multi-Academy Trust
and approved academy sponsor

